

# Houston County Commissioners Meeting

Warner Robins, Georgia | February 20, 2024 | 5:00 P.M.

Call to Order

Pledge of Allegiance – Commissioner Byrd

Invocation – Rev. Dr. Rutha Jackson

Author, *The Battlefield of Belonging*

Presentation – Flint Energies Foundation

Recognition for donation to HCFD

United Way Drawing

Approval of Minutes from February 6, 2024

New Business

- 1. First Reading of Amendment to Code of Ordinances – County Attorney Tom Hall**
- 2. Second Reading of Amendment to Code of Ordinances – Commissioner Byrd**
- 3. Rate Adjustment (Waste Management) – Commissioner Byrd**
- 4. Abandonment of Easement (Berry Patch Farm LLC) – Commissioner Byrd**
- 5. Right-of-Way Abandonment (Terrell Road) – Commissioner Byrd**
- 6. Memorandum of Understanding (2024 LMIG) – Commissioner Talton**
- 7. Change Order (AE Harris Road) – Commissioner Talton**
- 8. Change Order (Bear Branch Remote Well) – Commissioner Talton**
- 9. Bid Approval (Wheel Loader) – Commissioner Talton**
- 10. Memorandum of Understanding (4-H Foundation) – Commissioner Robinson**
- 11. Bid Approval (Outdoor Classroom) – Commissioner Robinson**
- 12. Board Appointment (Library Board) – Commissioner Robinson**
- 13. Pay Adjustment (Board of Equalization) – Commissioner Gottwals**
- 14. Approval of Bills – Commissioner Gottwals**

Public Comments

Commissioner Comments

Motion for Adjournment



Your Touchstone Energy® Cooperative 

An Electric Membership Corporation

## FOR IMMEDIATE RELEASE

Reynolds ▪ November 29, 2023

### Flint Energies Foundation awards local fire departments \$250,000

At our annual meeting in October, Flint Energies Foundation awarded a total of a quarter of a million dollars in grants to 9 local fire departments. The grants are to assist the departments with their public safety efforts and can be used for training and to purchase protective equipment or other necessary items.

The following received grants:

- Crawford County Fire Department, \$30,000
- Houston County Fire Department, \$40,000
- Macon County Fire Department, \$30,000
- Marion County Fire Department, \$30,000
- Muscogee County Fire Department, \$15,000
- Peach County Fire Department, \$30,000
- Schley County Fire Department, \$15,000
- Talbot County Fire Department, \$30,000
- Taylor County Fire Department, \$30,000

“Flint Energies’ mission is not just to provide electricity, but to improve the quality of life for our Consumer-members and the communities we serve, and that begins with our first responders,” says Marian McLemore, Flint’s Vice President of Cooperative Communications.

“We appreciate our first responders and the work that they do to keep our communities safe. The Flint Energies Foundation wanted to express our deep appreciation through the grants given to these departments,” says Joanne Hamlin, Flint Foundation Chairman.

The Flint Energies Foundation provides grants to local non-profits such as this one using money donated by Flint Energies Consumer-members through Operation Round Up®. The electric cooperative’s Members contribute \$175,000 annually to the Flint Energies Foundation, which supports worthy causes in the 17 counties it serves. Operation Round Up is a way for participating Members to support multiple charitable organizations by simply allowing Flint Energies to round up their bills to the nearest dollar. Donations to Operation Round Up, which average only about \$6 per year per member, are tax deductible. About 40% of Flint’s Membership participates in Operation Round Up, but that percentage continues to decline. If you are a Flint Energies Consumer-member and wish to contribute, you can sign up at [www.flintenergies.com/ORU](http://www.flintenergies.com/ORU) or by calling 1.800.342.3616.

The Flint Energies Foundation, a state-chartered, non-profit, 501(c)(3) organization, disburses all contributions to approved projects; Member contributions are not used for administration costs. Foundation Board members include Chair Joanne Hamlin, Lizella; Vice Chair Eloise Doty, Butler; Secretary Connie McCutchen, Midland; Treasurer John Luppino, Warner Robins; Gina Fink, Fort Valley; Charles Harrison, Grovania; Pat Bartness, Warner Robins; Traci Kemp, Warner Robins; Betty Chase, Oglethorpe; Roger Sinyard, Mauk; and Ian Russell, Fort Valley.

## **About Flint Energies**


Flint Energies is a not-for-profit electric cooperative owned by its members in parts of 17 central Georgia counties. Flint employs 217 employees and serves nearly 94,000 electric meters. We are 100% locally controlled and democratically governed by nine Directors elected from among the membership. In 1937, Flint Energies was created to bring people together to meet common needs like reliable electric energy, and our mission remains focused on improving the quality of life in Middle Georgia. Flint Energies is an equal opportunity provider and employer. Follow Flint on X (formerly known as Twitter), Instagram and Facebook.

## **Contact:**

Natalie Bradley, Community Connections Specialist, 478.847.5195, [nbradley@flintemc.com](mailto:nbradley@flintemc.com)

# # #




**Fint Energies**  
 Foundation, Inc.  
 Post Office Box 208  
 Rossville, GA 31076

PAY TO THE ORDER OF **Local Fire Departments**  
 For **Public Safety**

DATE **October 17, 2023**

**\$250,000.00**  
 DOLLARS

*Jeanne Hamblin*

# **1. First Reading of Amendment to Code of Ordinances – County Attorney Tom Hall**

County Attorney Tom Hall will conduct the first reading of a proposed amendment to the Houston County Code of Ordinances. The proposed amendment will amend Section 62-56 by adding Old Hawkinsville Road to the list of roads where through truck traffic is prohibited. This is a first reading only. No action will be taken by the Board, nor will there be a public hearing regarding the proposed amendment.

A second reading and public hearing will be held at the March 5, 2024, 9:00 am Board of Commissioners meeting to be held in the Commissioners Boardroom, Houston County Courthouse, 201 N. Perry Parkway, Perry, Georgia at which time action may be taken by the Board.



# Houston County Public Works

## Office

2018 Kings Chapel Road  
Perry, Georgia 31069  
478-987-4280  
FAX 478-988-8007

Brian Jones, PE  
Director of Operations

Nancy Lancaster  
Office Manager

Michael Phillips  
Facilities Superintendent

Christopher Stoner  
Fire Chief/ EMA Director

Ronnie Heald, PLS  
County Engineer

Travis McLendon  
Roads Superintendent

Terry Dietsch  
Utility Director

## MEMORANDUM

**To:** Tom Hall, County Attorney

**From:** Brian Jones, Director of Operations *BJ*

**Date:** Wednesday, January 24, 2024

**CC:** Ronnie Heald, County Engineer  
Ken Robinson, Traffic Engineer

**RE:** Old Hawkinsville Road -

---

Public Works has received requests for Old Hawkinsville Road to be added to the list of county roads where through truck traffic is prohibited. Public Works staff has reviewed this request and does not object. The Houston County Sheriff's Office supports the request for the addition of this road to the list.

Public Works, therefore, recommends including **Old Hawkinsville Road** in its entirety to the list of county roads where through truck traffic is prohibited, per Article III, section 62-52 of the county ordinances.

**AN ORDINANCE TO AMEND  
THE HOUSTON COUNTY  
CODE OF ORDINANCES**

**WHEREAS**, it is the desire of the Houston County Public Works Department with the support of the Houston County Sheriff's Office to add Old Hawkinsville Road to the list of county roads designated in Article III, Section 62-56 as roads where through truck traffic is prohibited.

**NOW, THEREFORE, BE IT ORDAINED** by the Board of Commissioners of Houston County as follows:

That the Code of Ordinances, Houston County, Georgia, Section 62-56 is hereby amended by the addition of Old Hawkinsville Road, the section shall now read as follows:

**Sec. 62-56. – Applicable Roads.**

Bear Branch Road  
Old Hawkinsville Road

## 2. Second Reading of Amendment to Code of Ordinances – Commissioner Byrd

County Attorney Tom Hall will conduct a second reading of a proposed amendment to Section 2-273(b) of the Houston County Code of Ordinances regarding Capital Budget Policies. The proposed amendment will redefine a capital project for inclusion in the Capital Improvement Program (CIP) as being any asset or project “in excess of \$5,000.00” to be “in excess of \$10,000.00.”

The first reading of this proposed amendment to the Houston County Code of Ordinances was held at the February 6, 2024 meeting. Public notification of the proposed amendment was published in the Houston Home Journal legal section for three consecutive weeks. A copy of the proposed amendment was on file at the Superior Court Clerk’s office for examination and inspection by the public.

Motion by \_\_\_\_\_, second by \_\_\_\_\_ and carried \_\_\_\_\_ to

approve

disapprove

table

authorize

**an amendment to the Houston County Code of Ordinances Section 2-273(b) to increase the required asset or project amount from “excess of \$5,000.00” to be “excess of \$10,000.00.” The amended Section 2-273(b) shall read as follows:**

**Sec. 2-273 – Capital budget policies.**

**(b) Houston County will seek to develop a five-year Capital Improvement Program (CIP) annually to direct the financing of and appropriations for all capital projects. Houston County defines a capital project for inclusion in the CIP as any asset or project in excess of \$10,000.00 with an estimated useful life of three years.**



**AMENDMENT TO CODE  
SECTION 2-273(b)  
CODE OF ORDINANCES  
HOUSTON COUNTY, GEORGIA**

BE IT ORDAINED by the Board of Commissioners of Houston County as follows:

That the Code of Ordinances, Houston County, Georgia, Section 2-273(b) is hereby amended by redefining a capital project for inclusion in the Capital Improvement Program (CIP) as being any asset or project “in excess of \$5,000.00” to be “in excess of \$10,000.00”, the section shall now read as follows:

**Sec. 2-273. – Capital budget policies.**

- (b) Houston County will seek to develop a five year Capital Improvement Program (CIP) annually to direct the financing of and appropriations for all capital projects. Houston County defines a capital project for inclusion in the CIP as any asset or project in excess of \$10,000.00 with an estimated useful life of three years.**

SO APPROVED, this 20<sup>th</sup> day of February 2024, by the Board of Commissioners of Houston County, Georgia.

**BOARD OF COMMISSIONERS  
OF HOUSTON COUNTY**

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

### 3. Rate Adjustment (Waste Management) – Commissioner Byrd

Based on our current amendment to the Solid Waste Collection Service Agreement, the compensation payable by the County to the contractor shall be adjusted annually based on the Consumer Price Index for water, sewer and trash. Staff recommends using the current rate of 5.5% from the US. Department of Labor Consumer Price Index for water, sewer and trash. It is further recommended the increase of \$1.21 is passed through to the customer. This increase, effective April 1, 2024, will increase trash collections rates to \$23.16, and Landfill disposal rates will also increase by 5.5% per ton for all categories effective the first billing cycle after July 1, 2024.

Motion by \_\_\_\_\_, second by \_\_\_\_\_ and carried \_\_\_\_\_ to

approve

disapprove

table

authorize

**the increase, effective April 1, 2024, of trash collection rates to \$23.16. Also, to increase Landfill disposal rates by 5.5% per ton for all categories, effective the first billing cycle after July 1, 2024.**



# Houston County Public Works

## Memorandum

### Office

2018 Kings Chapel Road  
Perry, Georgia 31069  
478-987-4280  
FAX 478-988-8007

Brian Jones, PE  
Director of Operations

Nancy Lancaster  
Office Manager

Michael Phillips  
Facilities Superintendent

Christopher Stoner  
Fire Chief/ EMA Director

Ronnie Heald, PLS  
County Engineer

Travis McLendon  
Roads Superintendent

Terry Dietsch  
Utility Director

**To:** Houston County Board of Commissioners

**From:** Terry Dietsch, Utility Director

Handwritten signature of Terry Dietsch in blue ink.

**Date:** February 13, 2024

**Re:** CPI – Waste Management

Based on our current amendment to the Solid Waste Collection Service Agreement, Exhibit "A," the compensation payable by the County to the contractor shall be annually adjusted by the same percentage as the Consumer Price Index for water, sewer and trash.

Public Works staff recommends using the current rate of 5.5% for January 2024 from the U.S. Department of Labor Consumer Price Index for water, sewer and trash. It is further recommended the **increase of \$1.21** is passed through to the customer. Subsequently, trash collection rates will **increase to \$23.16 effective April 1, 2024.**

As a result of this adjustment, **Landfill disposal rates will also increase by 5.5% per ton for all categories effective the first billing cycle after July 1, 2024.**

These rate adjustments are below the maximum allowed of 7% per year.

#### **4. Abandonment of Easement (Berry Patch Farm LLC) – Commissioner Byrd**

Berry Patch Farm, LLC, through its member Dudley Wilson, submitted an Abandonment of County Easement/Right-of-Way Request Form requesting the abandonment of any and all interest that Houston County may have in a 20' Drainage Easement that is on the subject property located at 306 Tharpe Road, Warner Robins, GA 31088.

Motion by \_\_\_\_\_, second by \_\_\_\_\_ and carried \_\_\_\_\_ to

approve

disapprove

table

authorize

**the signing of the Resolution Abandoning County Interest in Drainage Easement being any and all interest Houston County may have in a 20' Drainage Easement that is located on the subject property located at 306 Tharpe Road, Warner Robins, GA 31088. The approval and signing of said Resolution will further authorize Chairman Perdue to sign a quit claim deed conveying any and all interest Houston County may have in the Drainage Easement to the property owner.**

**The easement rights to be conveyed are as follows:**

**All that tract or parcel of land situate, lying and being in Land Lot 92 of the Fifth (5th) Land District of Houston County, Georgia, being known as the “20' DRAINAGE EASEMENT (TO BE ABANDONED) according to a Plat of Survey prepared by Frank Cook Dated December 14, 2006, and recorded in Plat Book 68, Page 60, Clerk’s Office, Houston Superior Court.**

**This conveyance is subject to any easements recorded or prescriptive for utilities presently existing within the above-described property.**

**RESOLUTION ABANDONING  
COUNTY INTEREST IN  
DRAINAGE EASEMENT**

**WHEREAS**, Berry Patch Farm, LLC, through its member Dudley Wilson, hereinafter referred to as “Property Owner”, submitted an Abandonment of County Easement/Right-of-Way Request Form requesting the abandonment of any and all interest the County may have in a 20' Drainage Easement that is on the subject property located at 306 Tharpe Road, Warner Robins, GA 31088. The 20' Drainage Easement Property Owner is requesting to be abandoned is designated as “20' DRAINAGE EASEMENT (TO BE ABANDONED)” on a plat of survey being of record in Plat Book 68, Page 60, Clerk’s Office, Houston Superior Court. Said plat is attached hereto as Exhibit “A”; and

**WHEREAS**, the following departments of Houston County have reviewed and approved the request submitted by the Property Owner: Inspections/P&Z, Environmental Health, Engineering, Roads & Bridges, Water, Fire/E911, and County Attorney; and

**WHEREAS**, the Houston County Board of Commissioners have the authority to abandon any and all interest that Houston County may have in the Drainage Easement.

**NOW, THEREFORE, BE IT RESOLVED** by the Houston County Board of Commissioners that any and all interest Houston County may have in the “20' DRAINAGE EASEMENT (TO BE ABANDONED)” on a plat of survey being of record in Plat Book 68, Page 60, Clerk’s Office, Houston Superior Court and is attached hereto as Exhibit “A”, is hereby abandoned by the Houston County Board of Commissioners by and through a Quit Claim Deed

conveying any and all interest Houston County may have in the Drainage Easement to the Property Owner. The Quit Claim Deed will be signed and recorded pursuant to the signing of this resolution.

This 20<sup>th</sup> day of February, 2024.

**HOUSTON COUNTY BOARD OF  
COMMISSIONERS**

\_\_\_\_\_  
Chairman Dan Perdue

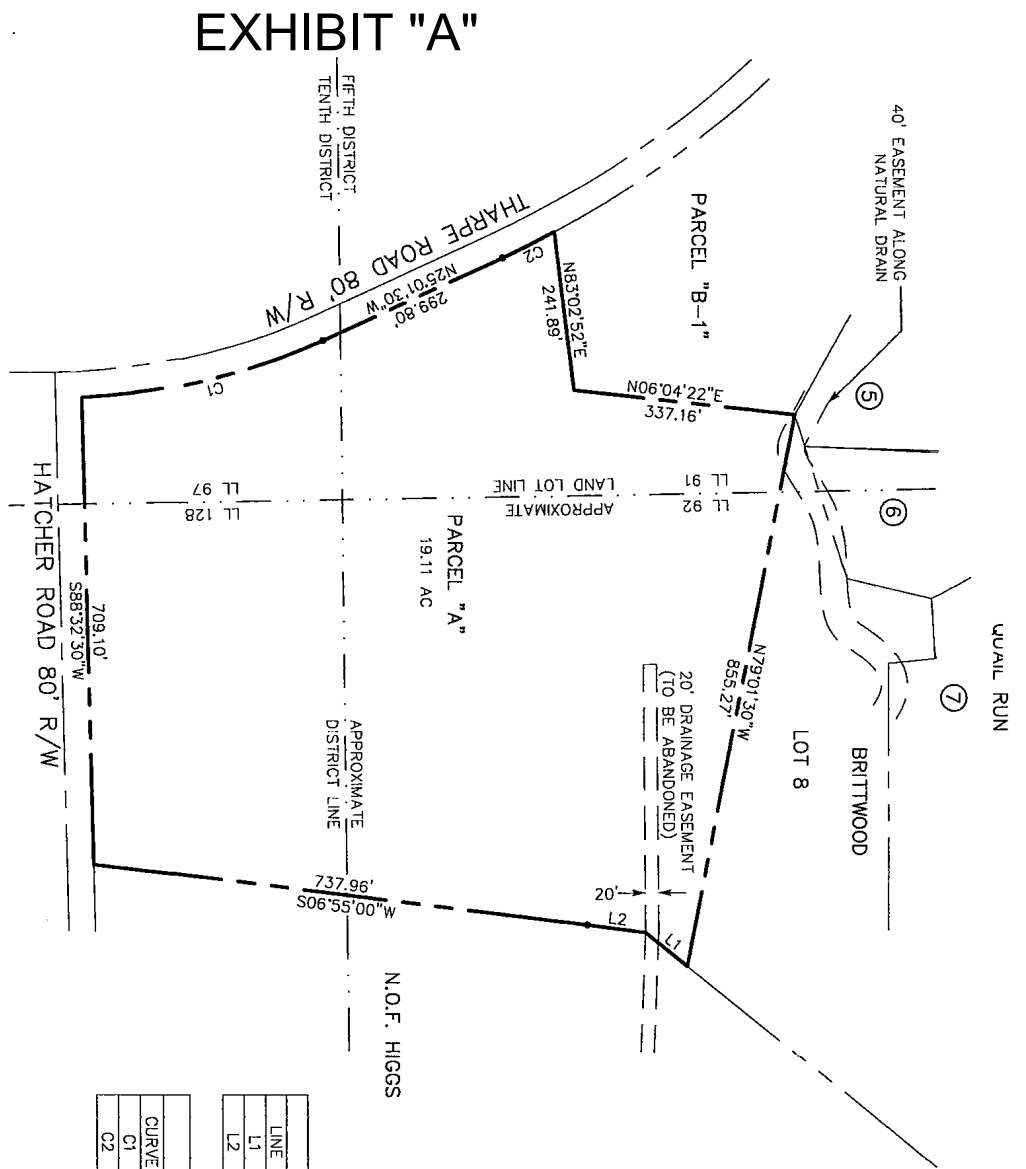
\_\_\_\_\_  
Commissioner Mark Byrd

\_\_\_\_\_  
Commissioner Shane Gottwals

\_\_\_\_\_  
Commissioner Gail Robinson

\_\_\_\_\_  
Commissioner Tal Talton

Attest: \_\_\_\_\_  
Robbie Dunbar  
Director of Administration



# EXHIBIT "A"

STATE OF GEORGIA, COUNTY OF HOUSTON.  
THE UNDERSIGNED CERTIFIES THAT HE IS THE OWNER OF THE LAND SHOWN ON THIS PLAT AND ACKNOWLEDGES THIS PLAT AND ALLOTMENT TO BE HIS FREE ACT AND DEED AND DEDICATES TO PUBLIC USE FOREVER ALL AREAS SHOWN OR INDICATED ON THIS PLAT AS STREETS, ALLEYS, EASEMENTS OR PARKS.

OWNERS CERTIFICATION

CERTIFICATION

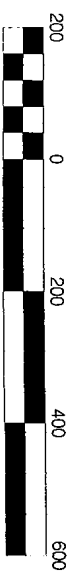
THE FIELD DATA UPON WHICH THIS MAP OR PLAT IS BASED HAS A CLOSURE PRECISION OF ONE FOOT IN 28,000 FEET AND AN ANGULAR ERROR OF 0 PER ANGLE POINT, AND WAS ADJUSTED USING THE CRANDALL RULE. THIS MAP OR PLAT HAS BEEN CALCULATED FOR CLOSURE AND IS FOUND TO BE ACCURATE WITHIN ONE FOOT IN 821,062 FEET. THE LINEAR AND ANGULAR MEASUREMENTS SHOWN ON THIS PLAT WERE OBTAINED BY USING A TOPCON GTS-313 AND 100' TAPE.

DATE: 12/20/06  
OWNER'S SIGNATURE: *[Signature]*

LINE	BEARING	LENGTH'
L1	S39°00'53"W	81.45
L2	S07°13'47"W	89.06

CURVE	BEARING	RADIUS'	LENGTH'	CHORD'
C1	N14°15'27"W	966.99	363.50	361.37
C2	N26°39'01"W	1551.45	88.01	88.00

Approved: 12/20/06  
Houston County Planning Commission  
Secretary: *[Signature]*



GRAPHIC SCALE IN FEET  
1" = 200'

REVISED: 28 DEC 2006

I CERTIFY THAT THIS PLAT IS A CORRECT REPRESENTATION OF THE LAND PLATTED AND HAS BEEN PREPARED IN CONFORMITY WITH THE MINIMUM STANDARDS AND REQUIREMENTS OF GEORGIA LAW.

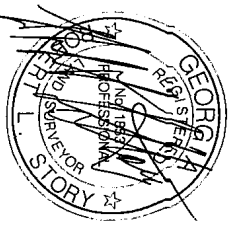
ROBERT L. STORY, EA, REGISTERED SURVEYOR NO. 1853

RESUBDIVISION SURVEY

FOR FRANK COOK

LAND LOTS 91 & 92  
LAND LOTS 97 & 128  
HOUSTON COUNTY  
5th DISTRICT  
10th DISTRICT  
GEORGIA

SCALE: 1"=200'  
DATE: 14 DEC 06  
DWN BY: MBT  
P.R.I.: L04-H005  
DWG: 06-227-B



**STORY CLARKE & ASSOCIATES**  
LAND SURVEYING  
LAND PLANNING  
LANDSCAPE ARCHITECTURE

253 CARL VINSON PARKWAY, WARRNER ROBINS, GA. 31088  
TEL: 478-922-7724 FAX: 478-922-3409

Dog ID: 00892883000  
Filed: 12/20/2006 at 1:23:24 PM  
Houston, Ga. Clerk Superior Court  
Carolyn V. Sullivan Clerk  
Pg 60 of 68

108/100

## **5. Right-of-Way Abandonment (Terrell Road) – Commissioner Byrd**

Houston County Public Works Department has determined that there is an unused remnant of the original Terrell Road right-of-way that can be abandoned. The portion of right-of-way to be considered for abandonment is adjacent to three parcels, and they are as follows: 640 041 (owner Gwendolyn McGinty Peavy); 640 024 (owners Timothy S. and Dana G. Blue); and 640 023 (owner Nancy M. Garcia). Pursuant to O.C.G.A. § 32-7-2(b)(1) all property owners with property that sits upon the right-of-way were notified that a public hearing regarding this request would be held today and notice of the public hearing for the purpose of discussing the abandonment was advertised in the Houston Home Journal once a week for two weeks.

Motion by \_\_\_\_\_, second by \_\_\_\_\_ and carried \_\_\_\_\_ to

approve

disapprove

table

authorize

**the signing of A Resolution of Right-of-Way Abandonment by the Board of Commissioners of Houston County, Georgia abandoning any and all interest Houston County may have in the portion of the original Terrell Road right-of-way that Public Works has determined to be an unused remnant of said right-of-way. The approval and signing of the Resolution will further authorize Chairman Perdue to sign abandonment deeds conveying any and all interest Houston County may have to the property owners owning property adjacent to the abandoned portion of right-of-way.**



**A RESOLUTION OF RIGHT-OF-WAY ABANDONMENT  
BY THE  
BOARD OF COMMISSIONERS  
OF  
HOUSTON COUNTY, GEORGIA**

**WHEREAS**, the Houston County Public Works Department has determined that there is an unused remnant of the original Terrell Road right-of-way that can be abandoned; and

**WHEREAS**, a legal description is attached hereto as **Exhibit “A”** and a sketch of the section of Terrell Road to be abandoned is attached hereto as **Exhibit “B”**. **Exhibit “A”** and **Exhibit “B”** are made a part hereof by reference; and

**WHEREAS**, Section 32-7-2(b)(1) of the Official Code of Georgia Annotated authorizes a county to abandon a section of the county road system which has for any reason ceased to be used by the public to the extent that no substantial public purpose is served by it, or because its removal from the county road system is otherwise in the best public interest, after notice to property owners located thereon; and

**WHEREAS**, Section 32-7-2(b)(1) of the Official Code of Georgia Annotated provides that upon the certification by the county, recorded in its minutes, accompanied by a plat or sketch, after notice to property owners located thereon, the county may declare that section of roads to no longer be a part of the county road system, and the rights of the public in and to the section of roads as a public road shall cease; and

**WHEREAS**, notice of the public hearing for the abandonment of the portion of right-of-way described in **Exhibit “A”** and shown in **Exhibit “B”** was duly published within the county legal organ once a week for two weeks; and

**WHEREAS**, a public hearing was held on February 20, 2024, at the appointed time regarding the abandonment of the portion of right-of-way described in **Exhibit “A”** and shown in **Exhibit “B”**; and

**WHEREAS**, pursuant to Section 32-7-2(b)(1) of the Official Code of Georgia Annotated the property owners of the property that are located on the portion of right-of-way, were notified of the intent to abandon the portion of said right-of-way described in **Exhibit “A”** and shown in **Exhibit “B”**, and no other legitimate objections thereto have been made.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners, as follows:

1. It is certified that the portion of right-of-way known as the unused remnant of the original Terrell Road within Houston County, Georgia as described and shown on the attached legal description (**see Exhibit “A”**) and attached sketch (**see Exhibit “B”**) has ceased to be used by the public to the extent that no substantial public purpose is served by said portion of right-of-way.

2. That the abandonment of said portion of right-of-way herein described and shown on the attached legal description (see Exhibit "A") and attached sketch (see Exhibit "B") be and is approved.
3. That the best interest of Houston County would be served by the conveyance of said portion of right-of-way, described and shown on the attached legal description (see Exhibit "A") and attached sketch (see Exhibit "B"), to the property owners of the property that is located thereon, so that it may be subject to taxation by Houston County.
4. That the deeds of abandonment be executed by the Chairman of the Board of Commissioners conveying interest in said portion of right-of-way within Houston County, Georgia, as described and shown on the attached legal description (see Exhibit "A") and attached sketch (see Exhibit "B"), to the owners of the property that is located thereon, their assigns, transferees and successors in interest.

This 20<sup>th</sup> day of February 2024.

**HOUSTON COUNTY  
BOARD OF COMMISSIONERS**

\_\_\_\_\_  
Chairman Dan Perdue

\_\_\_\_\_  
Commissioner Mark Byrd

\_\_\_\_\_  
Commissioner Shane Gottwals

\_\_\_\_\_  
Commissioner Gail Robinson

\_\_\_\_\_  
Commissioner Tal Talton

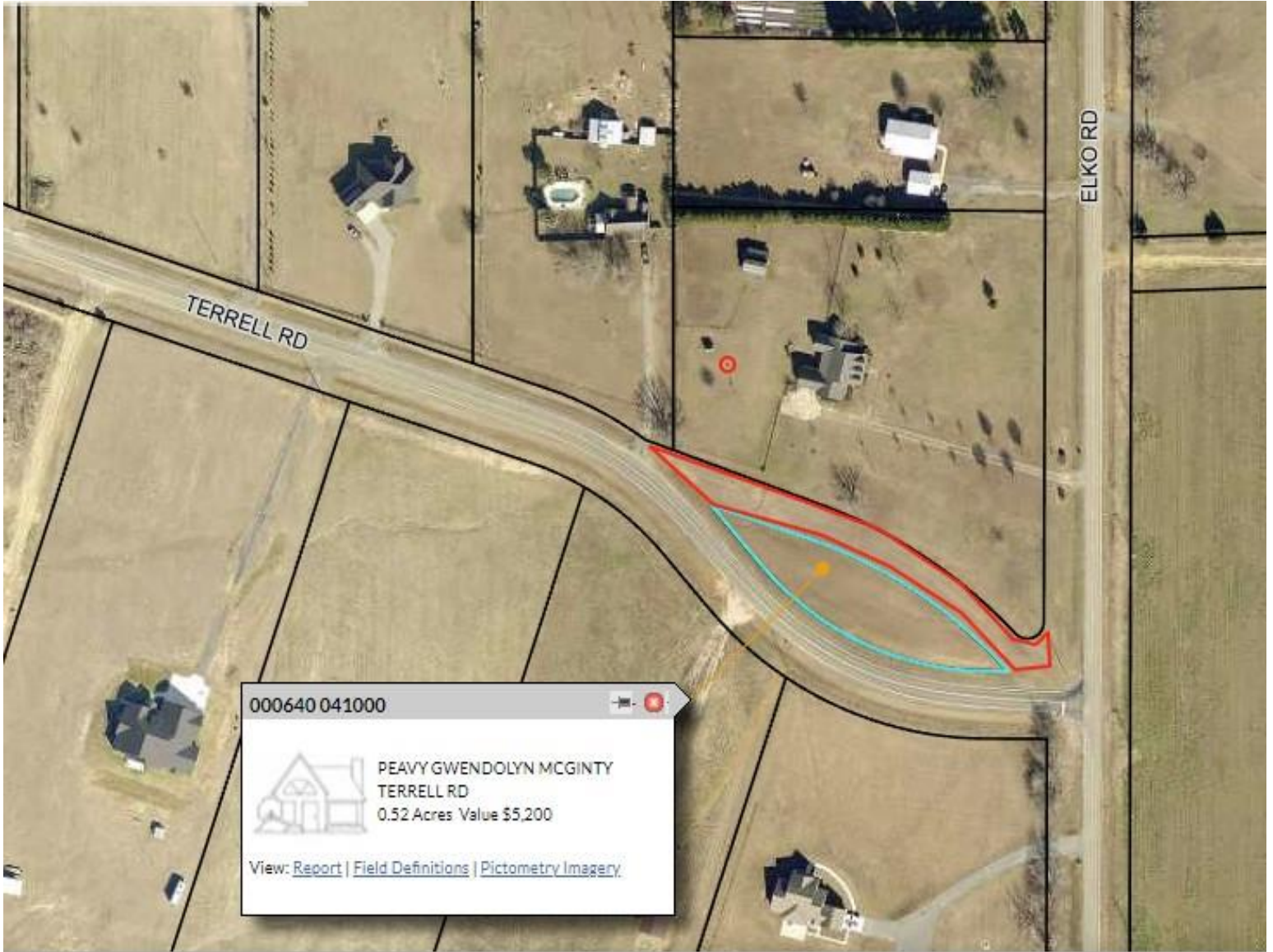
Attest: \_\_\_\_\_  
Robbie Dunbar  
Director of Administration

## **EXHIBIT "A"**

All that tract or parcel of land situate, lying and being in Land Lot 219 of the Thirteenth (13th) Land District of Houston County, Georgia, being known as the original portion of Terrell Road more particularly describe as the original portion of Terrell Road a 40' right-of-way, starting at the point it is adjacent to the southeast corner of Parcel 000640 024000 to where the original portion of Terrell Road meets with the westerly side of Elko Road.

This conveyance is subject to any easements recorded or prescriptive for drainage or utilities presently existing within the above-described property.

# EXHIBIT "B"



Owner	PEAVY GWENDOLYN MCGINTY 481 FULLINGTON AVE PINEHURST, GA 31070
Physical Address	TERRELL RD
Assessed Value	Value \$5200
Land Value	Value \$5200
Improvement Value	
Accessory Value	

ELKO RD

## **6. Memorandum of Understanding (2024 LMIG) – Commissioner Talton**

This request for approval is for the Memorandum of Agreement between Houston County, City of Warner Robins, City of Perry, City of Centerville, and the City of Byron that details the bidding procedures for road projects to be done with 2024 LMIG funds.

**Motion by \_\_\_\_\_, second by \_\_\_\_\_ and carried \_\_\_\_\_ to**

**approve**

**disapprove**

**table**

**authorize**

**the signing of the 2024 LMIG Memorandum of Understanding with the cities of Byron, Centerville, Perry, and Warner Robins.**

## 7. Change Order (AE Harris Road) – Commissioner Talton

Due to a clerical error at the February 6, 2024 meeting, Change Order #1 for the Improvements to Serve AE Harris Road was approved for a decrease of \$233,170 with a total contract price of \$1,167,139.25. The correct amount of the decrease was \$223,170 bringing the total for the contract amount to \$1,177,139.25.

Motion by \_\_\_\_\_, second by \_\_\_\_\_ and carried \_\_\_\_\_ to

approve

disapprove

table

authorize

**the correction to the approved total contract amount of \$1,177,139.25 for the Improvements to Serve AE Harris Road.**



# Houston County Public Works

## Memorandum

### Office

2018 Kings Chapel Road  
Perry, Georgia 31069  
478-987-4280  
FAX 478-988-8007

Brian Jones, PE  
Director of Operations

Nancy Lancaster  
Office Manager

Michael Phillips  
Facilities Superintendent

Christopher Stoner  
Fire Chief/ EMA Director

Ronnie Heald, PLS  
County Engineer

Travis McLendon  
Roads Superintendent

Terry Dietsch  
Utility Director

**To:** Houston County Board of Commissioners

**From:** Terry Dietsch, Utility Director

Handwritten initials in blue ink, "TJD" and "DJ", next to the name Terry Dietsch.

**Date:** January 12, 2024

**Re:** Change Order No.1 – Water System  
Improvements to Serve AE Harris Road

---

Please consider this final adjusting Change Order No.1 for the *Water System Improvements to Serve AE Harris Road*.

The decrease in the contract price of **\$223,170.00** represents actual quantities constructed on this project. This final adjusting change order represents a decrease in the total contract amount from **\$1,400,309.25** to **\$1,177,139.25**.

Thank you for your consideration.

## **8. Change Order (Bear Branch Remote Well) – Commissioner Talton**

This request for approval is for change Order #1, the final adjusting change order for the Bear Branch Remote Well Addition.

Motion by \_\_\_\_\_, second by \_\_\_\_\_ and carried \_\_\_\_\_ to

approve

disapprove

table

authorize

**Change Order #1 for the Bear Branch Remote Well Addition decreasing the amount by \$119,841.80 bringing the total contract price to \$2,198,827.50.**





# Houston County Public Works

## Memorandum

### Office

2018 Kings Chapel Road  
Perry, Georgia 31069  
478-987-4280  
FAX 478-988-8007

Brian Jones, PE  
Director of Operations

Jordan Kelley  
Office Manager

Michael Phillips  
Facilities Superintendent

Christopher Stoner  
Fire Chief/ EMA Director

Ronnie Heald, PLS  
County Engineer

Travis McLendon  
Roads Superintendent

Terry Dietsch  
Utility Director

**To:** Houston County Board of Commissioners

**From:** Terry Dietsch, Utility Director

Handwritten initials in blue ink, "TJD" and "BJ", positioned to the right of the "From:" line.

**Date:** February 8, 2024

**Re:** Change Order No. 1- Bear Branch Remote Well Addition

---

Please consider this final adjusting Change Order No.1 for the *Bear Branch Remote Well Addition*. This final adjusting Change Order represents a decrease of **\$119,841.80** in the total contract amount from **\$2,318,669.30** to **\$2,198,827.50**. Adjustments in contract cost are based on actual quantities of items installed during construction. Thank you for your consideration.

## 9. Bid Approval (Wheel Loader) – Commissioner Talton

This request for approval is for one 2024 CAT 950GC 01B Wheel Loader. Staff recommend approval of the bid from Yancey Bros Co. over the low bid from NEC due to the availability of parts, repair, capabilities of being rebuilt, and a loaner if needed.

Motion by \_\_\_\_\_, second by \_\_\_\_\_ and carried \_\_\_\_\_ to

approve

disapprove

table

authorize

**the bid on one 2024 CAT 950GC 01B Wheel Loader from Yancey Bros. Co. of Macon, Georgia in the amount of \$312,502 with the option of 60 month / 3,000 hours extended warranty for an additional \$1,770 for a total of \$314,272. This purchase will be funded by 2012 SPLOST.**



**HOUSTON COUNTY BOARD OF COMMISSIONERS  
PURCHASING DEPARTMENT**

2020 KINGS CHAPEL ROAD • PERRY, GEORGIA 31069-2828  
(478) 218-4800 • FACSIMILE (478) 218-4805

**VANESSA ZIMMERMAN**  
DIRECTOR OF PURCHASING

**MEMORANDUM**

**TO:** Houston County Board of Commissioners  
**FROM:** Vanessa Zimmerman  
**CC:** Robbie Dunbar  
**DATE:** February 12, 2024  
**SUBJECT:** Purchase of One (1) 2024 CAT 950GC 01B Wheel Loader

The Purchasing Department solicited prices for One (1) New Wheel Loader in February. The Houston County Roads & Bridges will use this equipment.

The Purchasing Department recommends that the Houston County Board of Commissioners purchase the Wheel Loader from Yancey Bros Co for \$312,502.00 with the option of a 60 mos./3000 hrs. extended warranty for an additional \$1770.00. A total of \$314,272.00 will be charged to 320-4200-54.2500. Delivery is expected in 3 - 4 weeks.

Yancey Bros Co. was chosen over the low bid from NED, because of the availability of parts, repair, capabilities of being rebuilt, and a loaner if needed. Houston County also has had more experience working with CAT equipment.

<b>Company</b>	<b>Year</b>	<b>Make</b>	<b>Model</b>	<b>Bid Amount</b>
NED	2024	Hyundai	HL960A	\$279,950.00 + \$8179.00 = \$288,129.00
Yancey	2024	CAT	950GC 01B	\$312,502.00 + \$1770.00 = \$314,272.00
Dobbs	2023	John Deere	644G	\$318,101.43 + N/A = \$318,101.43
Briggs	2023	JCB	4572X	\$321,033.67 + \$15,678.30 = \$336,711.97
Tidewater Equipment	2022	Case	921G	\$408,000.00 + \$12,875.00 = \$420,875.00

## **10. Memorandum of Understanding (4-H Foundation) – Commissioner Robinson**

This request is for approval of a Memorandum of Understanding between Houston County Board of Commissioners, the Georgia 4-H Foundation, and Parrish Construction Group, Inc. for the construction of an outdoor classroom and the reimbursement of funds for the construction.

Motion by \_\_\_\_\_, second by \_\_\_\_\_ and carried \_\_\_\_\_ to

approve

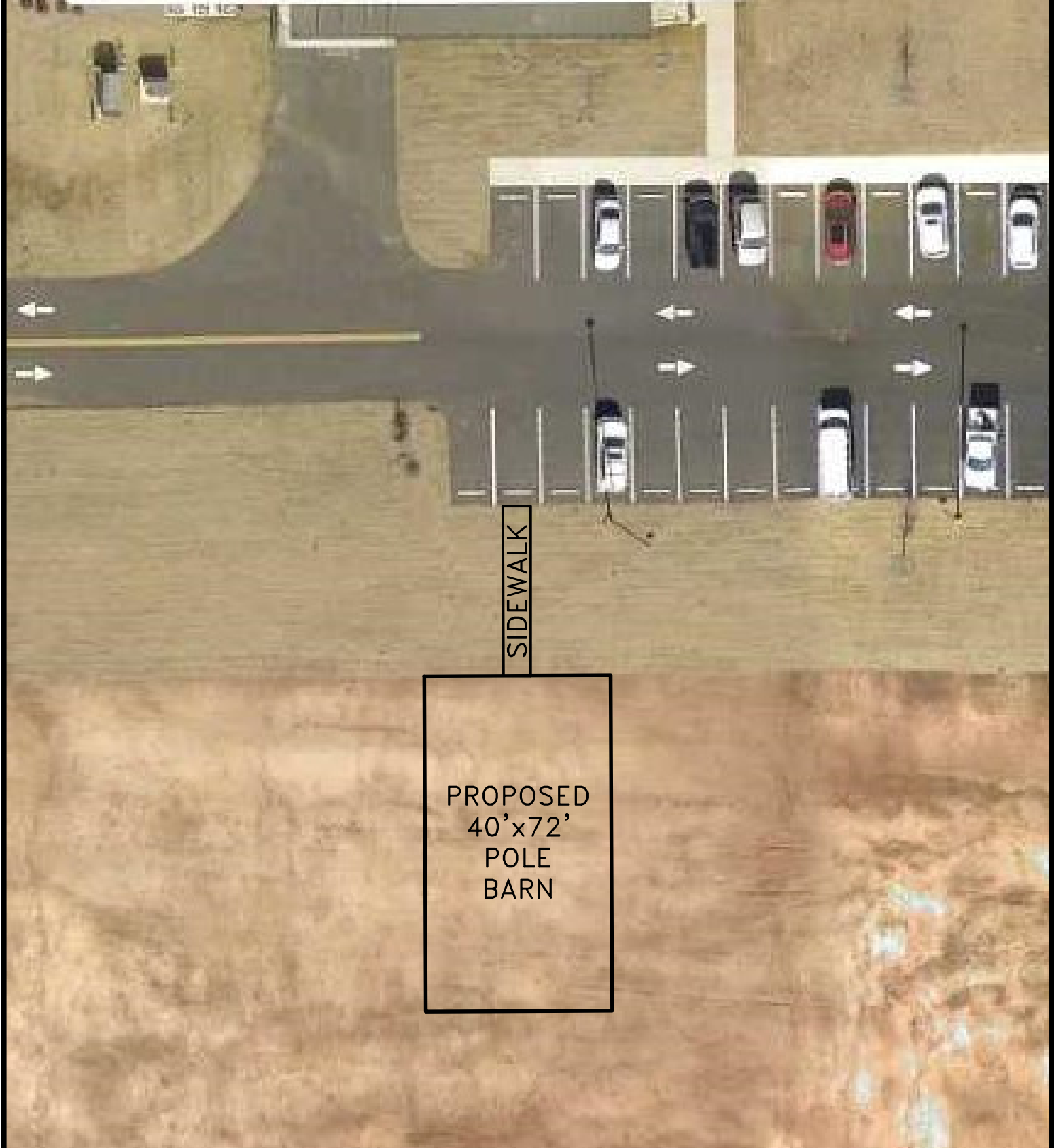
disapprove

table

authorize

**the signing of a Memorandum of Understanding between Houston County Board of Commissioners, the Georgia 4-H Foundation, and Parrish Construction Group, Inc. This understanding shows Parrish Construction Group of Perry, Georgia to be responsible for the concrete installation and finish work on the concrete necessary, and the Georgia 4-H Foundation to be responsible for reimbursement to the County in an amount not to exceed \$20,000.00 for costs related to the project. The County will pay the remaining cost for the project from Extension Office Funds.**

HOUSTON COUNTY  
GOVERNMENT BUILDING



SIDEWALK

PROPOSED  
40'x72'  
POLE  
BARN

EXHIBIT  
4H OUTDOOR CLASSROOM

## **11. Bid Approval (Outdoor Classroom) – Commissioner Robinson**

This request is for approval of a bid for the 40' X 72' outdoor classroom at the UGA Extension Office.

Motion by \_\_\_\_\_, second by \_\_\_\_\_ and carried \_\_\_\_\_ to

approve

disapprove

table

authorize

**the bid on one 40' X 72' outdoor classroom at the UGA Extension Office from Short and Paulk of Tifton, Georgia in the amount of \$26,878.43. This purchase will be funded by the Extension Office, and \$20,000 will be reimbursed by the Georgia 4-H Foundation.**



# Houston County Board of Commissioners

200 Carl Vinson Parkway  
Warner Robins, GA 31088  
Phone: (478) 542-2115  
Fax: (478) 923-5697

Jordan Kelley  
Project Coordinator

## MEMORANDUM

To: Houston County Board of Commissioners  
From: Jordan Kelley, Project Coordinator *JK*  
Date: February 14, 2024  
Re: UGA Extension Office- Outdoor Classroom

A handwritten signature in blue ink, appearing to be "JK" or a stylized name, located to the right of the "From:" line.

---

Please see below a recap of quotes received for the installation of an outdoor classroom at the Houston County Government Building.

H & H Construction	40' X 72'	\$27,096.84
Short and Paulk	40' X 72'	\$26,878.43

Staff recommend approving the low bid of **\$26,878.43** to *Short and Paulk*. This will be charged to the Extension Office's budget, and \$20,000 will be reimbursed by the Georgia 4-H Foundation.

Thank you for your consideration of this request.

## **12. Board Appointment (Library Board) – Commissioner Robinson**

Motion by \_\_\_\_\_, second by \_\_\_\_\_ and carried \_\_\_\_\_ to

approve

disapprove

table

authorize

**the appointment of Dr. Jeff Washington to the Houston County Library Board to fill the unexpired term of Jean Jones. This term will begin February 20, 2024 and expire June 30, 2024.**



### **13. Pay Adjustment (Board of Equalization) – Commissioner Gottwals**

Pay for the Board of Equalization members, \$50 a meeting for both chairman and members, has not changed in a number of years. The time and training required to serve on this board have made it difficult to find members to serve. To help with this, staff recommend an increase in the pay rate.

**Motion by \_\_\_\_\_, second by \_\_\_\_\_ and carried \_\_\_\_\_ to**

**approve**

**disapprove**

**table**

**authorize**

**an increase in the rate of pay for the Board of Equalization from \$50 per meeting for chairman to \$100 a meeting, and from \$50 a meeting for members to \$75 a meeting.**

## 14. Approval of Bills – Commissioner Gottwals

Summary of bills by fund:

General Fund (100)	\$678,886.21
Drug Abuse Treatment. & Education (212)	\$16,265.84
Emergency 911 Telephone Fund (215)	\$2,483.86
American Rescue Plan Act (230)	\$11,700.00
Fire District Fund (270)	\$39,809.74
2006 SPLOST Fund (320)	\$3,348.00
2012 SPLOST Fund (320)	\$53,511.43
2018 SPLOST Fund (320)	\$ 111,002.81
Water Fund (505)	\$134,122.76
Solid Waste Fund (540)	\$482,389.06
Internal Service Fund (600)	\$0.00
<b>Total</b>	<b>\$1,533,519.71</b>

Motion by \_\_\_\_\_, second by \_\_\_\_\_ and carried \_\_\_\_\_ to

approve

disapprove

table

authorize

the payment of the bills totaling \$1,533,519.71